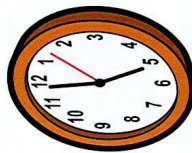


Rules and regulations

1 Have you ever driven a car in another country? Do you know any driving rules that are different in other countries?

2 Listen to a traveller renting a car in France. What does she find out about these things?



4 Here are some of the verbs you heard in the conversation. Write them in the correct list.

must	mustn't	can
can't	have to	don't have to
have got to	should	shouldn't
need to	don't need to	are allowed to
ought to	are not allowed to	

3 Choose the correct verb to complete the sentences.

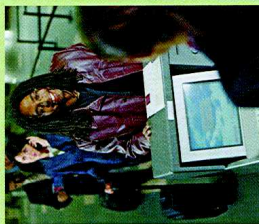
- She (has to / is allowed to) pay €15 if she wants the map.
- If it's wet, she (should / isn't allowed to) drive faster than 110 km/h on a motorway.
- The information is in the folder, so she (mustn't / doesn't have to) write it down.
- The French police (can / shouldn't) confiscate her licence on the spot.
- She (has to / can't) take the car to Spain for a few days.
- As long as she stays in the EU, she (mustn't / doesn't need to) take out extra insurance.
- She (must / ought to) return the car with a full tank of petrol if she can.
- She (can / has got to) drink one glass of wine and stay under the limit.

Permission and obligation verbs			
1 Possible, permitted are allowed to	2 Impossible, prohibited		
3 Necessary, obligatory	4 Not necessary		
5 Correct, a good idea	6 Incorrect, a bad idea		

5 Work in pairs or groups. Make a list of some of the things you're permitted and obliged to do when you take a flight. Try to use all the permission and obligation verbs in 4.

At check in

number of hours before the flight, number of bags, size of luggage, weight of luggage, visas and passports



On the plane

baggage, seat belts, movies, electronic equipment, lavatory, security information



At security

trays, shoes, cigarette lighters, laptops, liquids, sharp objects, medicines, pacemakers



At immigration

queues, stretch your legs, visas, forms



Waiting for departure

smoking, what you can and can't buy, free wi-fi internet access, knives and forks if you eat, duty free allowances



At baggage claim and customs

wait, check tags, pay for a trolley, green / red channels, vegetables and fruit, alcohol, tobacco, perfume



6 Compare your rules with some other groups. Who thought of the most rules? Who had the most interesting rules? Did you all agree?

7 Work in pairs. Read the roles below and act out the conversation.

A - A foreign colleague is coming to live and work in your country for a year. They want to learn about your customs and laws. Answer their questions.

B - You are moving to A's country, where you will live and work for a year. Ask A questions and find out as much as you can about:

- driving rules and regulations (speed limits, alcohol limits, age limits, overtaking, parking, etc.).
- customs for tipping in taxis, restaurants, hairdressers, and so on.
- company rules - hours of work, holidays, the dress code, and so on.
- anything else you're interested in.

Equipment documentation

- 1 Look at the contents page of a user's manual. Write these headings in the correct spaces.
- a Routine maintenance procedures
- b Equipment set-up
- c Operating instructions
- d Trouble-shooting guide
- e Product functions and controls

CONTENTS

1	Packing list.....	page 4
	Assembly directions.....	page 7
	Power connection requirements.....	page 14
	Equipment start-up tests.....	page 18
2	System design overview.....	page 20
	Control panel layout.....	page 24
3	Operating procedures.....	page 34
	Safety precautions.....	page 43
	Shut-down checklist.....	page 45
4	Service inspections.....	page 47
	Operating fluid levels.....	page 51
	Belt and hose replacement schedule.....	page 53
5	Fault analysis.....	page 56
	Support contact information.....	page 60
	12-month warranty information.....	page 62

- 2 On which page could you find out about:
 - 1 who to call if things go wrong?
 - 2 where switches and buttons are and what they do?
 - 3 how much oil and water the machine needs?
 - 4 how to put the equipment together?
 - 5 things you should do to prevent accidents?
- 3 What's the difference between routine maintenance and a maintenance routine? Which one is:
 - a a routine you follow to maintain something, for example first we replace any worn parts, then we check oil levels ...?
 - b maintenance that you perform on a regular basis?

Noun phrases

We often put a noun (the name of a thing) in front of another noun in English. The first noun generally describes the second one.

Routine maintenance = a kind of maintenance

Maintenance routine = a kind of routine

We can add more nouns to the chain. The final noun is generally described by the other nouns.

Routine maintenance procedures = kinds of procedures

The first noun is usually singular.

12-month warranty NOT *12-months warranty*

- 4 Explain the difference between test equipment and an equipment test.



- 5 What noun phrase could describe these things?

Example

Fluids that are used for lubrication = lubrication fluids

- 1 A guarantee that lasts for ten years
- 2 A pipe that's made of steel
- 3 Adjustments you can make to controls
- 4 A car that has four doors
- 5 Instructions for handling equipment
- 6 Warnings about hazards
- 7 A hose that's three metres long
- 8 A manual on operating a machine for users

- 6 Work with a partner. Look at the manual contents page again and take turns explaining the meanings of some different items. Your partner must name them.

Example

A The overview of the design of a system

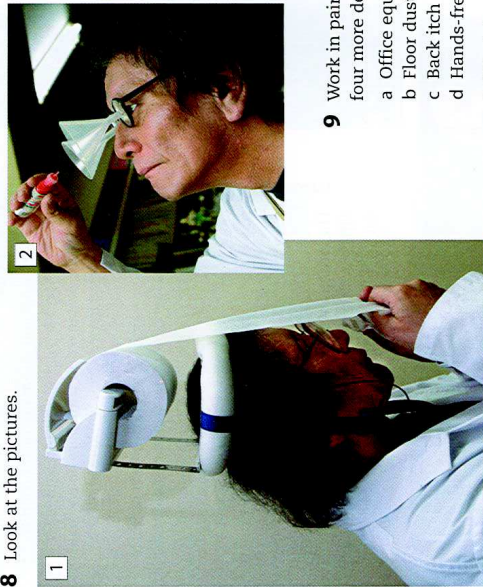
B System design overview. OK. Directions for assembling the equipment ...

- 7 Work in pairs or teams. Combine the nouns below to name useful pieces of equipment. You can use nouns more than once. The team with the most at the end of two minutes are the winners.

Example

alarm headset clock bell radio telephone bicycle door internet fire alarm clock

- 8 Look at the pictures.



- 1 Match these names to the devices.

- a Hay-fever relief hat
- b Eye-drop funnel glasses

- 2 What problem do they try to solve?

Do you think they could be useful? (Why / Why not?)

- 9 Work in pairs or groups. Read the names of four more devices.

- a Office equipment holder necktie
- b Floor duster baby clothes
- c Back itch relief T-shirt
- d Hands-free umbrella head belt

- 1 What do you think they could help users do?

- 2 What do you think they could look like? Draw sketches.

- 10 Turn to file 12 on page 92 and compare your ideas with the real thing.